



Government Of West Bengal  
Office Of The Divisional Fire Officer, Jhagram  
West Bengal Fire & Emergency Services  
13D Mirza Ghalib Street, Kolkata, Pin :- 700016

Memo no.:IND/WB/FES/20232024/82594

Date: 10-04-2023

**From:**  
Divisional Fire Officer, Jhagram  
West Bengal Fire & Emergency Services

**To: WEST END HIGH SCHOOL**  
Jhagram, Paschim Medinipur, DIST.- JHAGRAM, PIN- 721507.

**Sub: Renewal of Fire Safety Certificate for an existing G+2. storied school Building under group educational occupancy in the name & style of "WEST END HIGH SCHOOL" RUN BY: WOMEN IN SOCIAL ACTION AT THE PREMISES NO.- JHARGRAM, PASCHIM MEDINIPUR, DIST.- JHAGRAM, PIN- 741507.**

This is in reference to your application no. 0125191231101458 dated 23-03-2023 regarding the Renewal of Fire Safety Certificate for an existing G+2 storied school Building under group educational occupancy in the name & style of "WEST END HIGH SCHOOL" RUN BY: WOMEN IN SOCIAL ACTION AT THE PREMISES NO.- JHARGRAM, PASCHIM MEDINIPUR, DIST.- JHAGRAM, PIN- 741507.

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactorily working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

However, to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

- 1.All the Fire Safety Recommendation which was issued by this office vide memo no.- FS/N JHARGAM DIVN./R/17/(69/17) DT.- 12.04.2017S to be followed strictly at all time.
- 2.No tin shaded construction can be made over the roof top under any circumstances. The roof top is to be kept open.
- 3.Driveway must be free from any type of obstruction for easy movement of fire appliances. No parking will be allowed on the driveway.

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4. The interior finish decoration of building shall be made with low flame spread material confirming to the I.S. Specification,
5. To eliminate risk of fire hazards, Good House Keeping both for inside and outside of the building shall be strictly maintained.
6. Electrical wiring of the whole building shall have to be carefully checked for any wire and tear in them, particularly lines above false ceiling & ducts. Electrical safety Audit to be conducted positively by 31st March in every year.
7. A fire control room including a CCTV system will have to be maintained, which observe all floor of the building.
8. The notice of firefighting and Evacuation from the shall be prepared and displayed at all venerable of the building.
9. The employees and security staff, shall be conversant with installed Fire Fighting equipment of the building and to operate in the event of fire and testing.
10. Mock fire practice and evacuation drill shall be performed periodically with participants of all the occupants of the building.
11. Electrical installation room shall be protected with automatic CO2 or D.C.P. Fire extinguishers confirming I.S. Specification.
12. Unauthorized cooking arrangement in any floor of the Nursing Home by using L.P.G., Kerosene etc. shall not be permitted and Fire License shall have to be obtained for storing and processing with L.P.G. and other highly combustible articles.
13. Arrangement shall have to be made for regular checking, testing and maintenance of all fire fighting installation in the building to keep them in perfectly good working condition at all the items.
14. Periodical flashing of water in the Hose reel hose pipe line shall made to maintain the efficiency working performance of above mention system.
15. The fire safety audit to be conducted a regular interval and to be recorded in the fire prevention maintenance register.
16. This certificate valid for 03 year from the date of issuance of this certificate.
17. Stand by fire pump must be provided when full occupancy will be started.

A renewal certificate is to be obtained in every three year from the Director General, West Bengal Fire & Emergency Services for performance of all the life & fire safety arrangements and installations of the building.

Signature Not Verified  
Digitally signed by SANJAY  
KUMAR RAO  
Date: 2023.04.10 14:21:52 IST

Divisional Fire Officer, Jhagram  
West Bengal Fire & Emergency Services